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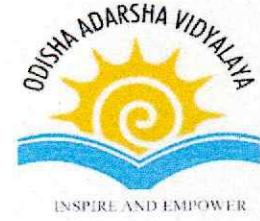
ODISHA ADARSHA VIDYALAYA

Bhaleri, Block- Bissamcuttack, Dist: Rayagada, Odisha

E-mail: bisamcuttack@oav.edu.in

CBSE Affiliation No – 1520198

School No- 17284, UDISE -21270112305



DETAILS OF PTA MEMBERS OF THE SCHOOL

As per the Office order No.-9717 dated on 15.12.2020 of Odisha Adarsha Vidyalaya Sangathan, Bhubaneswar the PTA is a body comprising of All Teachers including Principals and Vice Principals and natural parents(not guardians) of the students of Odisha Adarsha Vidyalayas. The Principal/Principal In-Charge of this Vidyalayas shall be the ex-officio Convener-cum-Secretary of the PTA. The PTA meeting shall be convened twice in a year. The ratio of father and mother shall be 50:50.

Jal
Principal
Odisha Adarsha Vidyalaya
Bhaleri, Bissamcuttack
Dist-Rayagada, Odisha
OAV Bhaleri, Bissamcuttack



ODISHA ADARSHA VIDYALAYA SANGATHAN

N-1/9, Nayapalli, PO: Sainik School, Bhubaneswar – 751005

Phone No.0674-2302344,

email: oavsbsr.od@gov.in / spd@oav.edu.in



NOTIFICATION

No. 9717 /OAVS/2020, Date 15-12-20


Sub: Constitution and Functions of Parent Teacher Association (PTA) and Vidyalaya Management & Development Committee (VMDC) in Odisha Adarsha Vidyalayas (OAVs)

There shall be one Parent Teacher Association (PTA) and one Vidyalaya Management & Development Committee (VMDC) in each of the Odisha Adarsha Vidyalayas of the state. The following guidelines shall be followed for constitution and functioning of PTA and VMDC in all the Odisha Adarsha Vidyalayas.

1. PARENT TEACHER ASSOCIATION (PTA):

1.1 Constitution and Functioning:

- (i) PTA shall be the body comprising of all the teachers including Principal/ Vice Principal and natural parents (not guardians) of the students of the Odisha Adarsha Vidyalayas (OAVs).
- (ii) The membership of a parent will remain valid for two years and further selection shall be made.
- (iii) Only one parent shall be the member of the PTA. In case of voting he/she shall exercise only one vote irrespective of the number of their children reading in the same Vidyalaya. The ratio of father and mother shall be 50:50.
- (iv) The quorum for conduct of any meeting of the PTA will be 20% of its total strength.
- (v) The Principal or Principal I/C of each Odisha Adarsha Vidyalaya shall be the ex-officio Convener-cum-Secretary of the PTA. While convening meetings of the PTA, notice shall be issued minimum 7 days in advance with copy pasted in the Vidyalaya Notice Board. Notice to parents shall be sent through their wards against receipt by the student in a register and actual receipt of notice by parents shall


Principal
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be monitored by the head of the Vidyalaya. The copies of duly served notices received by the parents shall be retained in the Vidyalaya for a minimum period of one year.

- (vi) The PTA in each of its meetings shall select one of its members as the Chairperson to preside over the meeting. The Principal shall conduct selection by show of hands.
- (vii) The proceedings of the PTA meetings shall be recorded in a hard bound register. The Chairperson of each meeting must sign the proceedings of a particular meeting at the end. The recorded proceedings of one meeting shall be read out and confirmed in the immediate next meeting of the PTA as first item of the agenda. The head of the Vidyalaya shall remain responsible for recording of proceedings and maintenance of the register.

1.2 Functions of PTA:

- (i) PTA meetings shall be convened at least twice in a year (preferably March and last week of June). It may be more as per the need of the school. The Principal or Principal I/C shall be the convener.
- (ii) The Principal or Principal I/C shall explain the powers, functions, roles and responsibilities of the PTA to all members.
- (iii) The PTA shall be competent to take decisions with regard to raising of contribution in shape of kind only which in its opinion is required for the development of the Vidyalaya.
- (iv) It shall be lawful for the PTA to accept contribution from anybody or any organization in kind only. In the name of contribution, the PTA shall not create situation that will interfere with the administration of the head of the Vidyalaya.
- (v) The PTA shall discuss on the day to day functioning of the Vidyalaya and devise strategies to meet various needs and requirements of the Vidyalaya with focus on student interests.
- (vi) The PTA shall not take any decision which will run contrary to provisions laid down by OAVS or Government.
- (vii) All the decisions as regards to the functioning of the Adarsha Vidyalaya taken by the VMDC shall have to be ratified by the PTA in the succeeding meeting.
- (viii) In case of any situation where PTA is not able to take a decision, the